February 16, 2018

Dear Parent/Guardian,

CONGRATULATIONS!!! Your student has qualified to represent Leon High School in the Leon County District History Fair at Lively Technical Center (the old ARC building). Here is the schedule for Friday Feb. 23rd, the day of the fair:

**8:30 AM: Supervision begins**

**9:00 AM-1:00 PM: Judging- see information sheet attached.** *Students need to leave Leon in order to arrive at Lively 30 minutes before their interview time. Once their interview time is over, students must return to Leon to attend class.*

**1:00: Supervision ends**

**5:00 PM- 6:00 PM: Public Viewing**

**6:15PM to 7:15 PM: Awards Ceremony**

Project check in is on Thursday, 2/22, 2018 from **3:30PM to 5:30PM only. STUDENTS MUST ATTEND CHECK IN TO BE ELIGIBLE FOR COMPETITION.**

* **All entries must check in at Lively Tech (old ARC building)**. This is where you bring your project and three copies of your title page, bibliography (Annotated List of Works Consulted separated into primary and secondary sources) and process paper in MLA format.
* Groups may have one person at registration instead of all members**. (If there is no way you can check in on this day, please see your teacher for an alternative plan).**
* **Documentaries and Performances** must check in on this day to leave paperwork, props, and DVDs.
* **Exhibits** must check in on this day to leave paperwork as well as set up exhibits.

You may want to visit the National History Day website to familiarize yourself and your student with the rules for the NHD competition. Please pay particular attention to size requirements, bibliography and process paper instructions, and be certain your student’s “paperwork” has a title page. You can go to [www.nhd.org](http://www.nhd.org) for more information.

Again, we congratulate you and your student on a job well done!!! This is an exceptional honor. Please do not hesitate to contact me at [searse@leonschools.net](mailto:searse@leonschools.net) with any questions or concerns you may have relating to History Fair.

Thank you,

Erica Sears- Leon High School Social Studies Department Chair

My student WILL represent Leon High School in the District History Fair on Friday Feb. 23, 2018.

My student WILL NOT represent Leon High School in the District History Fair on Friday Feb. 23rd, 2018.

Student Name (please print) printprintPrint)

Student’s teacher (please Print)

Student’s signature

Parent/ Guardian’s signature

Parent/ Guardian’s Phone number

Parent/ Guardian’s Name (please print)